

**THE TOWNSHIP OF MAXATAWNY**  
**BOARD OF SUPERVISORS REORGANIZATION MEETING**  
**TUESDAY, JANUARY 3, 2023 - 9:00AM**

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- A. Call the meeting to order – Chairman Heath Wessner called the meeting to order at 9:03AM. Members Present: Judy Daub and John Deplanque. Officials Present: Roadmaster, Bobby Turner; Secretary/Treasurer, Jerilyn Wehr; and Code Enforcement Officer, Chris Paff.
- B. Public Comment
1. Tax Payer of the Township, Josh Tucker, stated that there have been a lot of comments over the past few months regarding hiring of a Township Manager. Tucker stated that he believes that the Board should appoint existing Secretary/Treasurer Jerilyn Wehr to the position of Manager. The Board stated that they would discuss the request
  2. Resident Janna Gregonis questioned item #23 on the agenda. Wehr informed Gregonis that item #23 would be tabled at this time to review additional options
  3. Resident Anne Franke voiced concerns over item #31
- C. The Supervisors turned the meeting over to Secretary/Treasurer to call for a nomination for Chairman of the Board for 2023
- D. Election of Chairman of the Board of Supervisors  
Secretary/Treasurer Wehr called for nominations for 2023 Chairman.  
Motion was made by Daub and seconded by Deplanque to nominate Heath Wessner. Motion passed (3-0).
- E. Election of Vice-Chairman of the Board of Supervisors  
Motion was made by Wessner and seconded by Deplanque to nominate Judy Daub. Motion passed (3-0).
- F. Motion made by Daub and seconded by Deplanque to approve all line items below as presented for approval, with the exemption of item #23, which was tabled. Motion passed (3-0)
1. Motion to appoint Jerilyn Wehr as Secretary/Treasurer
  2. Motion to appoint Jerilyn Wehr as the Open Records Officer
  3. Motion to appoint Jerilyn Wehr as the Recording Officer for the Planning Commission
  4. Motion to appoint Tricia Wessner as Full Time Administrative Assistant
  5. Motion to appoint Bobby Turner as Roadmaster
  6. Motion to appoint Roy Wessner as Foreman
  7. Motion to appoint Chris Paff as the Zoning Officer, Code Enforcement Officer, Sewage Enforcement Officer, and Building Code Official
  8. Motion to adopt resolution 2023-01 – Employee Wages
  9. Motion to appoint Hartman, Valeriano, Magovern & Lutz as Township Solicitor
  10. Motion to appoint McCarthy Engineering Associates as the Township Engineer
  11. Motion to appoint McCarthy Engineering Associates as Alternate Zoning and Code Enforcement Officer
  12. Motion to appoint Kraft Municipal Group as primary Commercial Plan Review and Electrical Inspector, as well as alternate Building Inspectors/BCO, with Barry Isett as secondary
  13. Motion to appoint Jeff Warmkessel as Alternate Sewage Enforcement Officer
  14. Motion to appoint Tricia Wessner as Assistant Property Maintenance Inspector

15. Motion to appoint H.A. Berkheimer as the LST, AMT, and Delinquent Per Capita Tax Collector
16. Motion to appoint Berks EIT Bureau as the EIT Tax Collector
17. Motion to adopt resolution 2023-02 – Appointment of Cynthia Hillegass to the Zoning Hearing Board – 3-year term
18. Motion to appoint Michael Berger to the Municipal Authority Board – 5-year term
19. Motion to appoint Michael Berger to the Planning Commission - 4-year term
20. Motion to appoint Tori Bieber to the Historic Commission – 5-year term
21. Motion to appoint Ethan Boyer to the Historic Commission - 5-year term
22. Motion to appoint James Gdowik, Jason Fegely, and Rodger Becker for a one-year term to the Building Code Appeals Board
23. Motion to appoint Allen Leiby as the Vacancy Board Chairman
24. Motion to appoint Rick Luckenbill as Park Ranger
25. Motion to appoint Josh Young as Emergency Management Coordinator for 2023.
26. Motion to appoint M&T Bank and Pennsylvania Local Government Investment Trust (PLGIT) as the Depository for Maxatawny Township
27. Motion to approve the Treasurer’s Bond in the amount of \$500,000 secured through Brosky Insurance.
28. Motion to approve resolution 2023-03 – appointment of Long Barrell as auditor
29. Motion to appoint Jerilyn Wehr as the voting delegate to the 2023 PSATS Conference
30. Motion to approve the expenses paid for the 2023 PSATS Conference, as previous years: mileage, rooms, meals, and wages for fulltime employees
31. Motion to authorize the Secretary to carry over employee unused vacation time from 2022
32. Approve the mileage rate reimbursement for 2023 at the current rate of 65.5 cents per mile.

G. Motion to adjourn

1. Motion made by Daub and seconded by Deplanque to adjourn the meeting at 9:15am.  
Motion passed (3-0)