

**THE TOWNSHIP OF MAXATAWNY**  
**BOARD OF SUPERVISORS REORGANIZATION MEETING**  
**MONDAY, JANUARY 6, 2025 - 9AM**

---

---

- A. Call the meeting to order - Vice-Chairman Marcus Simonetti called the meeting to order at 9:00am
- B. Public Comment - pertaining to the Reorganization of the Township - nothing at this time
- C. Appointment of Chairman and Secretary Pro Tem  
- The Board appointed Wehr as Chairman and Secretary Pro Tem
- D. Election of Chairman of the Board of Supervisors  
- Wehr called for a motion for Chairman of the Board of Supervisors  
- Motion was made by Simonetti and seconded by Wessner to appoint John Deplanque as Chairman. Motion passed (3-0)
- E. Election of Vice-Chairman of the Board of Supervisors  
- Wehr called for a motion for Vice-Chairman of the Board of Supervisors  
- Motion made by Wessner and seconded by Deplanque to appoint Marcus Simonetti as Vice-Chairman. Motion passed (3-0)
- F. Consent Agenda items:
  - 1. Motion to appoint Jerilyn Wehr as Secretary/Treasurer
  - 2. Motion to appoint Jerilyn Wehr as the Open Records Officer
  - 3. Motion to appoint Jerilyn Wehr as the Recording Officer for the Planning Commission
  - 4. Motion to appoint Roy Wessner as Foreman
  - 5. Motion to appoint Chris Paff as the Zoning Officer, Code Enforcement Officer, Sewage Enforcement Officer, and Building Code Official
  - 6. Motion to adopt resolution 2025-01 - Employee Wages
  - 7. Motion to appoint Chris Muvdi with Masano Bradley as Township Solicitor
  - 8. Motion to appoint McCarthy Engineering Associates as the Township Engineer
  - 9. Motion to appoint McCarthy Engineering Associates as Alternate Zoning and Code Enforcement Officer
  - 10. Motion to appoint Kraft Municipal Group as primary Commercial Plan Review and Electrical Inspector, as well as alternate Building Inspectors/BCO, with Barry Isett as secondary
  - 11. Motion to appoint Jeff Warmkessel as Alternate Sewage Enforcement Officer
  - 12. Motion to appoint Robert Hauck and Tricia Wessner as Assistant Property Maintenance Inspectors
  - 13. Motion to appoint H.A. Berkheimer as the LST, AMT, and Delinquent Per Capita Tax Collector
  - 14. Motion to appoint Berks EIT Bureau as the EIT Tax Collector
  - 15. Motion to appoint Rick Luckenbill as Park Ranger
  - 16. Motion to appoint Josh Young as Emergency Management Coordinator for 2025
  - 17. Motion to appoint M&T Bank and Pennsylvania Local Government Investment Trust (PLGIT) as the Depository for Maxatawny Township
  - 18. Motion to approve the Treasurer's Bond in the amount of \$500,000 secured through Brosky Insurance.
  - 19. Motion to approve resolution 2025-02 - appointment of Long Barrell as auditor
  - 20. Motion to appoint Jerilyn Wehr as the voting delegate to the 2025 PSATS Conference

21. Motion to approve the expenses paid for the 2025 PSATS Conference, as previous years: mileage, rooms, meals, and wages for Department Leads
22. Motion to authorize the Secretary to carry over employee unused vacation time from 2024
23. Approve the mileage rate reimbursement for 2025 at the current rate of .70 cents per mile
  - Motion made by Wessner and seconded by Deplanque to approve items 1 thru 23 under the Consent Agenda items. Motion passed (3-0)

G. Additional discussion items:

24. Motion to adopt resolution 2025-03 - Appointment of Zoning Hearing Board member (one position available) - 3-year term
  - Motion made by Simonetti and seconded by Deplanque to appoint Zak Helenske to the Zoning Hearing Board for a 3-year term. Motion passed (3-0)
25. Motion to appoint Municipal Authority Board member (one position available) - 5-year term
  - Motion made by Simonetti and seconded by Deplanque to appoint Steve Moyer to the Municipal Authority for a 5-year term. Motion passed (2-1). Wessner stated that he felt that Allen Leiby should be reappointed to the position
26. Motion to appoint Planning Commission member (one position available) - 4-year term
  - Motion made by Simonetti and seconded by Wessner to appoint Martin Kozlowski to the Planning Commission for a 4-year term. Motion passed (3-0)
27. Motion to appoint Historic Commission members (two positions available) - 5-year term
  - Motion to appoint Herman Winkler and Brenda Winkler to the Historic Commission for a 5-year term. Motion passed (3-0)
28. Motion to appoint Building Code Appeals Board members (three members and one alternate position available) - 1-year term
  - Motion made by Wessner and seconded by Simonetti to appoint Jason Fegely, Derek Keim and Angelo Corrado to the Building Code Appeals Board for a 1-year term. Motion passed (3-0)
29. Motion to appoint Recreation Committee members (seven positions available) - 1 year term
  - Motion made by Wessner and seconded by Simonetti to appoint Sandy Luckenbill, Muriel Rauch, Rudolph Winkler, and Todd Fenstermacher to the Recreation Committee for a 1-year term. Motion passed (3-0)
30. Motion to appoint Vacancy Board Chairman (one position available)
  - Motion made by Simonetti and seconded by Deplanque to appoint Robert Grim as the Vacancy Board Chairman for a 1-year term. Motion passed (2-1). Wessner - no

H. Motion to adjourn

- Motion made by Wessner and seconded by Deplanque to adjourn the meeting at 9:08am. Motion passed (3-0)