

**THE TOWNSHIP OF MAXATAWNY
BOARD OF SUPERVISORS MEETING
JULY 14, 2025**

MINUTES

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Chairman John Deplanque called the meeting to order at 6:30PM with the Pledge of Allegiance. Members present: Marcus Simonetti and Heath Wessner (per speaker phone). Professionals present: Township Engineer, Chris Falencki; Township Solicitor, Chris Muvdi; Code Enforcement Officer, Chris Paff; Secretary/Treasurer, Jerilyn Wehr.

ANNOUNCEMENTS: The Board held an executive session on June 30, 2025 to discuss personnel and also this evening from 6:15pm until 6:20pm to discuss litigation

PUBLIC COMMENT: (AGENDA ITEMS ONLY) – Public Comment on agenda items will take place at the agenda item after discussion is completed by the Board

APPROVAL OF THE MINUTES:

1. Motion to approve the minutes of the June 9, 2025 Board of Supervisors Meeting
 - a. Motion made by Simonetti and seconded by Wessner to approve the minutes of the June 9, 2025 Board of Supervisors. Motion passed (3-0)

REPORTS:

1. State Police Report
 - a. The Police report was presented. There were 114 calls in June
2. Kutztown Library – nothing at this time
3. Volunteer Fire Department/Ambulance
 - a. Topton Ambulance funds request
 - Motion made by Simonetti and seconded by Wessner to release \$100,000.00 in EMS tax funds to Topton Ambulance. Motion passed (3-0)
4. Historic Commission – nothing at this time
5. Municipal Authority – nothing at this time
6. Roadcrew – monthly report provided
 - a. Discussion on Hinterleiter Road work and detour
 - Roy Wessner provided the proposed detour and days that the detour will be in effect (weather permitting)
 - Motion made by Simonetti and seconded by Deplanque to approve the detour. Motion passed (3-0)
7. Code Enforcement – Chris Paff
 - a. Paff presented his report
 - b. Paff informed the Board that the Kutztown Mobile Home Park still has 8 trailers on site, which are expected to be removed by September. There is also a stray cat issue at the location
 - c. Paff stated that we received notice that Kutztown Boro will be installing a sludge press at their sewer plant. The Board authorized Paff to reach out to get additional information on the project
 - d. There are still 137 properties that need to be pumped or inspected for cycle 1
 - e. We are waiting on quotes for roof repair to the Township building

8. Secretary/Treasurer – Jerilyn Wehr
 - a. Meeting room updates
 - Discussion tabled as we are waiting on additional quotes
9. Motion made by Simonetti and seconded by Wessner to approve the reports as presented. Motion passed (3-0)

PLANS TO REVIEW:

1. Hoke/Tercha Subdivision – Prelim/Final plan review
 - a. Tom Dredge presented the plan. Last month the Board approved the requested waivers. Dredge is currently finishing up the sewage planning module and has just resubmitted an amended request for PennDot Highway Occupancy Permit
 - b. The letters of Falencki and Paff dated May 14, 2025 were reviewed
 - c. Falencki stated that there is a minor issue with Lot 3 driveway site distance, which will require some trees be removed
 - d. Motion made by Simonetti and seconded by Wessner to give conditional Prelim/Final plan approval based on compliance with the letters of Falencki and Paff. Motion passed (3-0)
2. Rodale Barn renovations – waivers and Prelim/Final plan review
 - a. Tom Dredge presented the plan
 - b. The letters of Falencki dated June 18, 2025 and Paff dated June 11, 2025, as well as the Fire Marshal dated June 19, 2025 were reviewed
 - c. There was discussion regarding the removal of 10 trees, as well as requesting no fence placement around the stormwater basin
 - d. Motion made by Simonetti and seconded by Wessner to approve the removal of the 10 trees. Motion passed (3-0)
 - e. Motion made by Simonetti and seconded by Deplanque to have no fencing around the stormwater basin. Motion passed (3-0)
 - f. The waiver letter dated June 19th was reviewed
 - g. Motion made by Simonetti and seconded by Wessner to approve the requested waivers. Motion passed (3-0)
 - h. Motion made by Simonetti and seconded by Wessner to give conditional Prelim/Final plan approval based on compliance with the letters of Falencki, Paff and the Fire Marshal. Motion passed (3-0)
3. Kutztown University Solar – waivers and Prelim/Final plan review
 - a. Joe Burget presented the plan stating that they can comply with all comments remaining on the review letters
 - b. The letters of Falencki dated June 18, 2025 and Paff dated June 11, 2025, as well as the Fire Marshal dated June 17, 2025 were reviewed
 - c. Motion made by Simonetti and seconded by Wessner to approve the requested waivers. Motion passed (3-0)
 - d. Motion made by Simonetti and seconded by Wessner to give conditional Prelim/Final plan approval based on compliance with the letters of Falencki, Paff and the Fire Marshal. Motion passed (3-0)

OLD BUSINESS:

1. Leck Waste Services – update on modification application with DEP

- a. Paff stated that he spoke with Tony regarding the need for Land Development. Tony informed Paff that DEP granted a 90-day extension to submit additional changes. Paff and Tony will be meeting to discuss what will be needed for Land Development

NEW BUSINESS:

1. Escrow release request – Arrowhead Lot 20
 - a. A final inspection has been completed. There are a few minor issues that need to be completed/repared
 - b. Motion made by Simonetti and seconded by Wessner to approve the release of the escrow once the issues are fixed. Motion passed (3-0)
2. Special Event – Cannabis Festival at Renningers Market
 - a. Paff stated that the fall event is scheduled for October 4 & 5. They will be adding security to check bags of attendees. We are still waiting for Zick to complete the paperwork and submit the funds for the Amusement Tax
 - b. The discussion was tabled due to the Amusement Tax documents/payment not received at this time
3. Zoning Hearing application review – 94 Gun Club Road
 - a. Paff stated that a fence was placed on the property without a permit. It was placed partially in the flood zone, is 8 feet high and has enclosed utility poles, all which would require variances
 - b. Motion made by Simonetti and seconded by Wessner to recommend support of Paff's determination to the Zoning Hearing Board, make no recommendation on the variances, and approve Solicitor Muvdi's attendance at the Hearing . Motion passed (3-0)
4. Discussion on PennDot detour for sewer line installation at roundabout
 - a. There was discussion on the proposed detour and days that detour will be in effect
 - b. Motion made by Simonetti and seconded by Wessner to approve the detour request. Motion passed (3-0)
5. Discussion on agricultural fences
 - a. Paff referred to agenda item #4 above stating that a previous Board felt that there should not be a need to get a permit for agricultural fencing in the Township. Paff stated that the Ordinance does require it and was looking for the current Board's opinion on enforcement
 - b. The Board agreed that Paff should follow the Ordinance requirements for agricultural fencing
 - c. Resident Merick Boyer asked what the definition of an agricultural fence is
6. Motion to approve updated Joint Comprehensive Plan agreement
 - a. Motion made by Simonetti and seconded by Wessner to approve the updated agreement. Motion passed (3-0)
7. Motion to approve Resolution 2025-10 – Joint Comprehensive Plan agreement
 - a. Motion made by Simonetti and seconded by Wessner to approve Resolution 2025-10. Motion passed (3-0)

PROFESSIONAL SERVICES:

1. Solicitor – Chris Muvdi – nothing at this time
2. Engineer – Chris Falencki
 - a. Falencki's report was presented to the Board

PUBLIC COMMENT (non-agenda items)

4. Resident Karen Reiss thanked the Township for oil and chipping her road, but asked that more stone be added in certain areas
5. Resident Merick Boyer asked about the playground replacement parts and stated that there are many weeds at the playground area

FINANCIAL MATTERS:

1. Motion was made by Simonetti and seconded by Wessner to approve the bills as presented. Motion passed (3-0).
2. Motion was made by Simonetti and seconded by Wessner to approve the Treasurer's Report and transfers as presented. Motion passed (3-0)

ADJOURN: Chairman Deplanque adjourned the meeting at 7:15PM

Respectfully submitted,

Jerilyn R. Wehr
Secretary/Treasurer