

**THE TOWNSHIP OF MAXATAWNY
BOARD OF SUPERVISORS MEETING
JUNE 14, 2023 – 6:30pm**

MINUTES

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Chairman Heath Wessner called the meeting to order at 6:30PM with the Pledge of Allegiance. Members present: Judy Daub and John Deplanque. Professionals present: Solicitor, Elizabeth Magovern; Township Engineer, Anderson Deutschman; Code Enforcement Officer, Chris Paff; Secretary/Treasurer, Jerilyn Wehr.

ANNOUNCEMENTS: nothing at this time

PUBLIC COMMENT: (AGENDA ITEMS) – nothing at this time

APPROVAL OF THE MINUTES:

1. Motion was made by Daub and seconded by Deplanque to approve the minutes of the May 10, 2023 Board of Supervisors meeting. Motion passed (3-0)

REPORTS:

1. State Police Report
 - a. The Police report was presented. There were 84 calls in May
2. Kutztown Library – nothing at this time
3. Volunteer Fire Department/Ambulance
 - a. Rodney Freeman from KATS presented their call numbers. Total calls for May were 174, with 44 of those in the Township and the year-to-date total is 842.
4. Historic Commission
 - a. Chairman Reynolds stated that at their June meeting, the Commission discussed additional procedures they would like to see adopted including having a developer identify a property with historic structures during the land planning process. The Solicitor will continue to work with the Commission regarding additional updates
5. Municipal Authority – nothing at this time
6. Roadmaster – Bobby Turner
 - a. Turner presented his report
 - b. Turner presented the quotes that he received for the updates to the Bowers Park restrooms. The Board asked Wehr to review and determine if funds would be available for the improvements
7. Code Enforcement – Chris Paff
 - a. Paff presented his report
 - b. Paff stated that there are 63 properties in cycle 2 that need to complete their septic pumping
 - c. Paff provided an update regarding the Florez property and their sewage planning module
8. Secretary/Treasurer – Jerilyn Wehr
 - a. Wehr stated that the new website is up and running

- b. Wehr informed the audience that the Township was having issues with their email from 6/8 thru 6/12 and if anyone sent an email during that timeframe, they should resend it
 - c. Wehr stated that the staff was notified that the C&B warehouse development will not be presenting their plan at the June 15th Planning Commission meeting as originally scheduled due to scheduling conflicts. The meeting will still be held at the Academic Forum building at Kutztown University
9. Motion made by Deplanque and seconded by Daub to approve the reports as presented. Motion passed (3-0).

PLANS TO REVIEW:

- 1. Provco Pinegood Kutztown LLC – waiver requests
 - a. There was no one present from the project. The Board tabled the discussion

OLD BUSINESS:

- 1. David Weaver escrow release request
 - a. Paff stated that he is still waiting on submission of the revised as-built plan. Discussion was tabled

NEW BUSINESS:

- 1. Reaffirm Elm St. Apartments approval
 - a. Motion made by Daub and seconded by Deplanque to reaffirm the approval of Elm St. Apartments. Motion passed (3-0)
- 2. Extension expiration – Provco Pinegood Kutztown LLC – expires June 30, 2023
 - a. Motion made by Deplanque and seconded by Daub to approve the extension if the request is received by June 30, 2023. Motion passed (3-0)
- 3. Front facing Solar Panel installation – 2 Berry Circle
 - a. Motion made by Daub and seconded by Deplanque to approve the solar panel installation. Motion passed (3-0)
- 4. Special Event – Scout Klondike Derby
 - a. Paff stated that the event is to be held by the Hawk Mountain Cub Scouts on November 18, 2023, pending weather conditions. They also asked for a waiver of the fee
 - b. Motion made by Daub and seconded by Deplanque to approve the special event and waive the fee. Motion passed (3-0)
- 5. Motion to acknowledge receipt of Ag Security proposal – 251 Crystal Cave Road
 - a. Motion made by Deplanque and seconded by Daub to acknowledge receipt of and to authorize the Solicitor to advertise the application. Motion passed (3-0)
- 6. Motion to approve Ordinance 2023-02 – Historic Commission demo requirements
 - a. Motion made by Daub and seconded by Deplanque to approve Ordinance 2023-02. Motion passed (3-0)
- 7. Motion to approve Ordinance 2023-03 – Knox Box requirements
 - a. Motion made by Deplanque and seconded by Daub to approve Ordinance 2023-03. Motion passed (3-0)
- 8. Motion to authorize advertisement of Ordinance 2023-04 - Lyons NPDES Ordinance
 - a. Motion made by Daub and seconded by Deplanque to have the Solicitor's office advertise Ordinance 2023-04. Motion passed (3-0)

PROFESSIONAL SERVICES:

1. Solicitor – Elizabeth Magovern
 - b. Magovern provided an update on the Duke/Prologis court case
2. Engineer – Anderson Deutschman
 - a. Deutschman stated that the C&B warehouse plan review has been completed
 - b. The Kunio Mitsuma review is complete and ready for recording
 - c. The Rutter’s stormwater basin is still dry
 - d. The St. Lukes project is working on completing their paving. Paff stated that they need to wait the full 30 days to complete

PUBLIC COMMENT: (non-agenda items)

1. Resident Anne Franke thanked the Township for updating the website
2. Chairman Wessner voiced concern over the stone on the roads from the powerline repair. Paff stated that both he and Roadmaster Turner have been informing the contractors when clean up is required

FINANCIAL MATTERS:

1. Motion was made by Deplanque and seconded by Daub to approve the bills as presented. Motion passed (3-0).
2. Motion was made by Daub and seconded by Deplanque to approve the Treasurer’s Report as presented. Motion passed (3-0).

ADJOURN: Chairman Wessner adjourned the meeting at 7:13PM. Motion passed (3-0).

Respectfully submitted,

Jerilyn R. Wehr
Secretary/Treasurer