THE TOWNSHIP OF MAXATAWNY
BOARD OF SUPERVISORS MEETING
DECEMBER 8, 2025

MINUTES

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Chairman John Deplanque called the meeting to order at 6:30PM with the Pledge of Allegiance. Members present: Heath Wessner and Marcus Simonetti. Professionals present: Township Engineer, Chris Falencki; Township Solicitor, Chris Muvdi; Code Enforcement Officer, Chris Paff; Secretary/Treasurer, Jerilyn Wehr.

ANNOUNCEMENTS: nothing at this time

PUBLIC COMMENT: (AGENDA ITEMS ONLY) – Public Comment on agenda items will take place at the agenda item after discussion is completed by the Board

APPROVAL OF THE MINUTES:

1. Motion to approve the minutes of the November 10, 2025 Board of Supervisors Meeting
   a. Motion made by Simonetti and seconded by Wessner to approve the minutes of the November 10, 2025 Board of Supervisors. Motion passed (3-0)

REPORTS:

1. State Police Report
   a. The Police report was presented. There were 99 calls in November
2. Kutztown Library – nothing at this time
3. Volunteer Fire Department/Ambulance – nothing at this time
4. Historic Commission
   a. Chairman Reynolds stated that there was a meeting last week where they reviewed the demo of buildings on the Gruber Farm as well as a home on the Fairview Cemetery property
5. Municipal Authority – nothing at this time
6. Roadcrew – the monthly report was presented
   a. Discussion on single axle truck purchase
      - Wehr updated the Board on the request to purchase the used 2018 single axle truck from Richmond Township
      - There was discussion related to costs and future purchases
      - Motion made by Simonetti and seconded by Wessner to approve the bid of $80,000.00 for the used truck. Motion passed (3-0)
7. Code Enforcement – Chris Paff
   a. Paff presented his report
   b. Paff informed the Board that Frank Lorusso with Kraft Municipal Group passed away
   c. Paff reported that the property located at 207 Millcreek Road had an inspection of its septic tank, which needs to be replaced and fit it with an alarm. This will require an agreement to be prepared by the Solicitor. Paff asked for approval to have the Solicitor prepare the agreement. The Board authorized the agreement to be prepared
8. Secretary/Treasurer – Jerilyn Wehr

a. Meeting room updates
   - Wehr received information from a company in Allentown. Contact will be made to see if they can provide any assistance

9. Motion made by Simonetti and seconded by Wessner to approve the reports as presented. Motion passed (3-0)

PLANS TO REVIEW:

1. Long Residence – Mill Creek & Deer Run Road – waiver/Preliminary plan/planning module
   a. There was no one in attendance from the project
   b. There was discussion on the requested waiver, as well as the planning module
   c. Motion made by Simonetti and seconded by Wessner to approve the requested waiver. Motion passed (3-0)
   d. Motion made by Simonetti and seconded by Wessner to give conditional Preliminary plan approval based on the letters of Falencki dated November 17, 2025 and Paff dated November 20, 2025 as well as the Fire Marshal dated November 20, 2025. Motion passed (3-0)
   e. Motion made by Simonetti and seconded by Wessner to authorize signature of the sewage planning module for the project. Motion passed (3-0)

OLD BUSINESS:

1. Leck Waste Services – update on modification application with DEP
   a. Tony Wright was not in attendance from Leck Waste
   b. Leck was sold to Republic Services recently
2. Request of waiver – Quarry Road Lot 31
   a. No one from the project was in attendance. Discussion tabled
3. Discussion on Cherrington property
   a. Solicitor Muvdi was informed by the Attorney for the estate and there is an interested buyer for the property. All maintenance/clean up will need to be completed

NEW BUSINESS:

1. Zoning Hearing application review – ALDI Inc
   a. There was no one in attendance from the project. No review was completed
2. Kutztown University – Keystone Hall renovations – waiver request
   a. Engineer for the project, Matthew Chorba presented the waiver request
   b. Motion made by Simonetti and seconded by Wessner to approve the waiver request. Motion passed (3-0)
3. Request to extend Relay for Life use agreement
   a. Mark and Cindy Tobias requested a two-year extension of the agreement to hold the event at the William Delong Park on the 3rd Saturday of May each year
   b. Motion made by Simonetti and seconded by Wessner to have Wehr prepare the agreement. Motion passed (3-0)
4. Motion to approve Resolution 2025-11 – amended fee schedule
   a. Motion made by Simonetti and seconded by Wessner to approve Resolution 2025-11. Motion passed (3-0)
5. Motion to approve Resolution 2025-12 – amended Hearing fee schedule
   a. Motion made by Simonetti and seconded by Wessner to approve Resolution 2025-12. Motion passed (3-0)

6. Motion to approve Resolution 2025-13 – amended fee schedule for Lyons Borough
    a. Motion made by Simonetti and seconded by Wessner to approve Resolution 2025-13. Motion passed (3-0)
7. Motion to approve 2025/2026 plowing/mowing contract with MTMA
    a. Motion made by Simonetti and seconded by Wessner to approve the contract with MTMA. Motion passed (3-0)
8. Motion to approve 2026 lease agreement with MTMA
    a. Motion made by Simonetti and seconded by Wessner to approve the 2026 lease agreement. Motion passed (3-0)
9. Motion to approve the budget for 2026
    a. Motion made by Simonetti and seconded by Wessner to approve the 2026 budget. Motion passed (3-0)
10. Motion to approve Resolution 2025-14 – 2026 tax rate
    a. Motion made by Simonetti and seconded by Wessner to approve Resolution 2025-14. Motion passed (3-0)
11. Motion to approve 2025 tax exonerations
    a. Motion made by Simonetti and seconded by Wessner to approve the tax exonerations for 2025. Motion passed (3-0)

PROFESSIONAL SERVICES:

1. Solicitor – Chris Muvdi – nothing at this time
2. Engineer – Chris Falencki
    a. Falencki's report was presented to the Board

PUBLIC COMMENT (non-agenda items) – nothing at this time

FINANCIAL MATTERS:

1. Motion was made by Simonetti and seconded by Wessner to approve the bills as presented. Motion passed (3-0).
2. Motion was made by Simonetti and seconded by Wessner to approve the Treasurer's Report and transfers as presented. Motion passed (3-0)

ADJOURN: Chairman Deplanque adjourned the meeting at 7:02PM

Respectfully submitted,

Jerilyn R. Wehr
Secretary/Treasurer